



**COUNTY OF LOS ANGELES
DEPARTMENT OF CHILDREN AND FAMILY SERVICES**

425 Shatto Place - Los Angeles, California 90020
(213) 351-5602

ANITA M. BOCK
Director

BOARD OF SUPERVISORS:
GLORIA MOLINA
YVONNE BRATHWAITE BURKE
ZEV YAROSLAVSKY
DON KNABE
MICHAEL D. ANTONOVICH

July 31, 2001

ADOPTED
BOARD OF SUPERVISORS
COUNTY OF LOS ANGELES

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

24

JUL 31 2001

Violet Varona-Lukens
VIOLET VARONA-LUKENS
EXECUTIVE OFFICER

Dear Supervisors:

**REQUEST APPROVAL OF AMENDMENT NUMBER ONE TO TRAINING SERVICES
AGREEMENT 72856 BETWEEN THE COUNTY OF LOS ANGELES AND THE
UNIVERSITY OF SOUTHERN CALIFORNIA
(ALL SUPERVISORIAL DISTRICTS) (3 VOTES)**

IT IS RECOMMENDED THAT YOUR BOARD:

Approve Amendment Number One to Training Services Agreement Number 72856 between the County of Los Angeles and the University of Southern California (USC) to increase the total contract amount by \$230,549 for each of the remaining two Fiscal Years, FY 2001-02 from \$1,131,618 to \$1,362,167 and FY 2002-03 from \$1,162,807 to \$1,393,356, of the current three-year Agreement. The total contract sum for the three-year Agreement will increase from \$3,391,385 to \$3,852,483. Funding for the Agreement's second year of \$1,362,167 is included in the Department's FY 2001-02 Proposed Budget and is funded at 70% (\$953,517) Federal, 21% (\$286,055) State, and 9% (\$122,595) County.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of Amendment Number One is to increase the total contract amounts for the remaining two contract years in order to increase the number of graduate student interns from 9 to 15, the same level as the other member Inter-University Consortium universities, and to increase the number of Board of Behavioral Science approved courses from 24 to 35. These courses provide continuing education hours for Departmental employees who are candidates for licensing as a Licensed Clinical Social Worker or Licensed Marriage and Family Counselor and for licensed staff needing to satisfy new licensing education requirements to retain their professional licenses.

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Amendment Number One also modifies the Statement of Work and Budgets to include the additional services and staff required to provided the increase in services.

Implementation of Strategic Plan Goals

The recommended actions are consistent with the principles of the Countywide Strategic Plan and will provide the necessary training to improve the quality of services by professionally trained productive employees which is consistent with Goal #2 Workforce Excellence, Strategy #1-Recruit, Develop and Retain Dedicated and Productive Employees.

FISCAL IMPACT/FINANCING

The source of funding for the Training Agreement with USC is from Federal Title IV-E of the Social Security Act.

The amended contract amounts for FY 2001-02 is increased by \$230,549, from \$1,131,618 to \$1,362,167 and is funded at 70% (\$953,517) Federal, 21% (\$286,055) State, and 9% (\$122,595) County. The increased funding resulting from this Amendment, is included in the Department's FY 2001-02 Proposed Budget.

The amended contract amounts for FY 2002-03 is increased by \$230,549, from \$1,162,807 to \$1,393,356 and is funded at 70% (\$975,349) Federal, 21% (\$292,605) State, and 9% (\$125,402) County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

On July 5, 2000, your Board adopted Agreements with each of the four universities that comprise the Inter University Consortium, which includes California State University, Long Beach Foundation, Cal State University Auxiliary Services, Inc., The Regents of the University of California and USC (Agreement Number 72856) to provide training services for the Department effective July 1, 2000 through June 30, 2003.

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USC has made several revisions to the approved line item budgets in accordance with Section 6.0, BUDGET, Subsection 6.2, which allows the University to reallocate up to a maximum of five percent (5%) of the maximum contract sum for each year between the approved line item budget categories (i.e., personnel, employee benefits, supplies and services, equipment, travel and indirect costs). The revisions for the first year of the Agreement have not resulted in any increase in the maximum contract sum.

This Amendment includes language changes in the tasks and deliverables which do not materially affect the Agreement.

The purpose of the training agreement is to provide professional in-service training to Department employees, both professional and clerical, and to educate and prepare Master of Social Work students, who participate in the internship program for employment with the Department upon graduation. The training is standardized and based upon accepted competencies required to perform the duties of the appropriate position classification.

The Contractor is in compliance with all Board, Chief Administration Office, and County Counsel requirements.

County Counsel and the Chief Administrative Office have reviewed this Board Letter and Amendment. The Amendment has been approved as to form by County Counsel.

IMPACT ON CURRENT SERVICES

Approval of this Amendment Number One will provide an increase in the training services provided under this Agreement

CONCLUSION

Upon approval and execution by the Board of Supervisors, it is requested that the Executive Officer-Clerk of the Board send a copy of the adopted Board Letter with attachments to

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1. DCFS-Contract Management Services
425 Shatto Place, Room 205
Los Angeles, CA 90020
Attn: Armand Montiel
Interim Manager
2. Department of Contracts and Grants
University of Southern California
837 West 36th Place
Los Angeles, CA 90089-1147
Attn: George-Ann Gleary
3. Office of County Counsel
Advice & Litigation
201 Centre Plaza Drive
Monterey Park, CA 91754-2143
Attn: Valerie Steele
Deputy County Counsel

Respectfully submitted,



ANITA M. BOCK
Director

AMB:bd

Attachments

- c. Chief Administrative Officer
County Counsel